



## **Alton Community Unit School District #11**

### **PARENTAL CHAIN OF COMMAND**

The Alton School District takes pride in its communication efforts with all stakeholders of the District. To ensure that parent concerns or issues are heard by the appropriate individual who can resolve the issue at the point of origin and provide a direct response, the Board of Education asks that parents follow the District's Chain of Command outlined below. It is the intent of the Chain of Command to resolve concerns and issues during the earliest steps with the individual(s) directly involved with the concerns.

Step 1) In the event of a concern, a parent or community member should contact the teacher, Assistant Principal, supervisor, coach or staff member who is directly involved with the concern or situation.

Step 2) If a parent or community member has completed Step 1 and feels that the issue/concerns was not remedied, they should contact the building Principal, Director of the program, or the Athletic Director (for sports-related concerns).

Step 3) If a parent or community member has completed Steps 1 and 2 and feels that the issue/concern warrants yet further discussion, the parent or community member should then contact the Board of Education office to speak with a central office administrator.

### **ALTON MIDDLE SCHOOL SUPPLY LIST**

**2200 College Avenue  
Alton, Illinois 62002  
(618) 474-2200**

Three-ring binder (no Trapper Keepers)  
Subject dividers for three-ring binder  
Pencil packet with zipper for the binder  
1 pack of 3x5 index cards  
Pocket folders  
6 packs of #2 pencils  
Pocket pencil sharpener  
12 erasable blue or black ink pens  
1 red ink pen  
Large eraser  
8 pack of colored pencils  
1 pack of dry erase markers (no Sharpies)  
Highlighters  
6 spiral notebooks  
3 boxes of tissues  
Scissors and glue sticks  
Graph paper  
Ruler  
4 pack of AA or AAA batteries  
1 bottle of hand sanitizer  
2 rolls of paper towels  
Calculator, T-34 or better  
4-pack of AA or AAA batteries  
1 set of ear buds (can be purchased for \$1 at area \$1 Stores)

## **Kindergarten Supply List**

Backpack/bookbag – no rolling backpacks  
24 #2 sharpened pencils  
12 glue sticks  
1 bottle white glue – no gel or glitter  
4 boxes of 24 ct crayons  
1 pair of blunt tip scissors, Fiskars preferred  
2 boxes of family size tissue  
1 school/pencil box, 5x8  
1 bottle hand sanitizer (girls)  
1 tub-style box wet wipes (boys)  
1 box 8-10 ct. washable markers, Crayola preferred  
4 wide-ruled spiral notebooks  
4 three-prong pocket folders, 4 different solid colors (Plastic)  
1 box quart Ziploc bags (girls)  
1 box gallon Ziploc bags (boys)  
1 roll paper towels  
2 large pink erasers  
2 dry erase markers

## **1<sup>st</sup> Grade Supply List**

Backpack/bookbag – no rolling backpacks  
3 packages 24 #2 sharpened pencils  
8 glue sticks  
1 bottle white glue – no gel or glitter  
2 boxes of 24 ct crayons  
1 pair of scissors, Fiskars preferred  
2 boxes of family size tissue  
1 school/pencil box, 5x8  
1 bottle hand sanitizer  
1 tub-style box wet wipes  
1 box 8-10 ct. washable markers, Crayola preferred  
3 wide-ruled spiral notebooks  
6 three-prong pocket folders, 4 different solid colors  
1 box quart Ziploc bags  
1 box gallon Ziploc bags  
1 roll paper towels  
2 large pink erasers  
6 dry erase markers  
12 inch ruler with centimeters  
1 yellow highlighter  
1 box colored pencils

## **2<sup>nd</sup> Grade Supply List**

Backpack/bookbag – no rolling backpacks  
2 packages 24 #2 sharpened pencils  
8 glue sticks  
1 bottle white glue – no gel or glitter  
2 boxes of 24 ct crayons  
1 pair of scissors, Fiskars preferred  
2 boxes of family size tissue  
1 school/pencil box, 5x8  
1 bottle hand sanitizer  
1 tub-style box wet wipes  
1 box 8-10 ct. washable markers, Crayola preferred  
3 wide-ruled spiral notebooks  
4 three-prong pocket folders, 4 different solid colors  
1 box quart Ziploc bags (boys)  
1 box gallon Ziploc bags (girls)  
1 roll paper towels  
2 large pink erasers  
4 dry erase markers  
12 inch ruler with centimeters  
1 pack pencil top erasers  
2 packs wide-ruled notebook paper  
1 non-electric pencil sharpener

### 3<sup>rd</sup> Grade Supply List

3 pkg- #2 pencils (sharpened)  
1-Backpack-No wheels  
1-paper towels  
3-Box of Kleenex  
4 pkg-Loose leaf paper (wide-lined)  
1-Zip Lock (Quart) Girls  
1-Zip Lock (Gallon) Boys  
1 box-24Crayons  
1pkg-10 washable markers  
1pkg-Colored pencils  
1pkg-Dry Erase Markers  
(black,blue,red)  
Scissors (pointed)  
5-Spiral notebooks (wide-lined)  
1-ruler (inches &centimeters)  
1-Hand Sanitizer (girls)  
1-Clorox wipes (boys)  
1-sm pencil sharpener  
1-bottle glue  
4-glue sticks  
5-pocket folders (3 prong)  
1pkg- pencil top erasers  
Red ink pens  
2-highlighters  
1-soft pencil pouch (no boxes)  
2 pkg-3x5 note cards  
1-1"-2" 3 ring binder  
1 set of ear buds (can be purchased for \$1  
at area \$1 Stores)

### 4<sup>th</sup> Grade Supply List

3 pkg- #2 pencils (sharpened)  
1-Backpack-No wheels  
1-paper towels  
3-Box of Kleenex  
4 pkg-Loose leaf paper (wide-lined)  
1-Zip Lock Sliders (Quart) Girls  
1-Zip Lock Sliders (Gallon) Boys  
1 box-24Crayons  
1pkg-10 washable markers  
1pkg-Colored pencils  
1pkg-Dry Erase Markers  
(black,blue,red)  
Scissors (pointed)  
5-Spiral notebooks (wide-lined)  
1-ruler (inches &centimeters)  
1-Hand Sanitizer (girls)  
1-Wet wipes (boys)  
1-sm pencil sharpener  
1-bottle glue  
4-glue sticks  
5-pocket folders (3 holes)  
1pkg- pencil top erasers  
Red ink pens  
2-highlighters  
1-soft pencil pouch (no boxes)  
2 pkg-3x5 note cards  
1-1"-2" 3 ring binder  
1 set of ear buds (can be purchased for \$1  
at area \$1 Stores)  
Post-it notes

### 5<sup>th</sup> Grade Supply List

3 pkg- #2 pencils (sharpened)  
1-Backpack-No wheels  
1-paper towels  
3-Box of Kleenex  
4 pkg-Loose leaf paper (wide-lined)  
1-Zip Lock (Quart) Girls  
1-Zip Lock (Gallon) Boys  
1 box-24Crayons  
1pkg-10 washable markers  
1pkg-Colored pencils  
1pkg-Dry Erase Markers  
(black,blue,red)  
Scissors (pointed)  
6-Spiral notebooks (wide-lined)  
1-ruler (inches &centimeters)  
1-Hand Sanitizer (girls)  
1-Wet wipes (boys)  
1-sm pencil sharpener  
1-bottle glue  
4-glue sticks  
5-pocket folders (3 holes)  
1pkg- pencil top erasers  
Red ink pens  
2-highlighters  
1-soft pencil pouch (no boxes)  
2 pkg-3x5 note cards  
1-1"-2" 3 ring binder  
2 sets of ear buds (can be purchased for  
\$1 at area \$1 Stores)